**Newaygo County Mental Health**

**Minutes of the Regular Meeting**

June 13, 2017

10:00 a.m.

**Call to Order/Welcome/Prayer**

The regular monthly meeting of the Board of Directors of Newaygo County Mental Health was called to order by Chair Steil at 10:00 a.m. on Tuesday, June 13, 2017, in the Board Conference Room.

Member Kolk opened the meeting with prayer.

**Roll Call**

Members Present: Sarah Boluyt, Kathy Broome, Mike Hamm, Adele Hansen, Steve Johnson, Catherine Kellerman, Bryan Kolk, Todd Koopmans, Al Steil, Helen Taube and Susan Twing

Members Excused: Ralph Bell

Others Present: Michael Geoghan, Director, Shannon Woodside, recording secretary, Carol Mills, Jennifer James-Witteveen, Kaleigh Buris and Rachael Uganski

**Communications from the Public**

No communication from the public.

**Approval of Agenda**

**Motion** by Member Taube, supported by Member Boluyt, to approve the agenda as presented.

Motion carried unanimously.

**Approval of Minutes**

**Motion** by Member Kellerman, supported by Member Broome, to approve the minutes of May 9,

2017, as presented in 6.0. Motion carried unanimously.

**Presentation**

Jennifer James-Witteveen, NCMH, Kaleigh Buris and Rachael Uganski, NC RESA, presented on Substance Abuse Prevention Coalition. Headway integrates resources that help to reduce behavioral risk factors and support all aspects of prevention and recovery. Questions were addressed.

**Director’s Update**

Director Geoghan reviewed his written report presented in 8.0. Discussion took place.

**Executive Committee**

Minutes of June 7, 2017 were reviewed.

Board Members handed in their completed Executive Director’s evaluation.

**Finance Committee**

Check Register and Cash Statement were reviewed with the following inquiries addressed by Carol Mills, Chief Operating Officer.

*Check Register*

90104 JD Homes $1.216.00; Landlord for Homeless grant.

90169 Moore Living $41,014.44; This is an organization that manages Foster Care

homes (Masters & Dallas), receives payment in

advance.

*Cash Statement*

Compensated Absence CD $202,573.23; This amount is for all of NCMH staff’s accumulated

vacation.

*Compliance Report FY16*

**Motion** by Member Taube, supported by Member Kellerman, to accept the Compliance Report FY16 as presented. Motion carried unanimously.

**Recipient Rights Committee**

No meeting. Next meeting is August 14, 2017 at 10:00 a.m.

**Promotion & Education Committee**

No meeting.

**Consumer Advisory Committee**

Minutes of May 25 were reviewed. Discussion took place.

Next meeting is July 27, 2017 at 1:00 p.m.

**Mid-State Health Network**

Member Johnson and Member Hamm shared that they will be making recommendation to change the Executive meeting to the week before the board meeting and trying to get support to have board meetings recorded. Discussion took place. The next board meeting will take place July 11th at 5:00 p.m.

**MACMHB**

Member Kellerman reported that MACMHB’s name has changed and she will get clarification on what the new name is.

**Other**

Member Kolk passed out a Newaygo County 9-1-1 card and explained that you can sign up for Smart 911 so first responders will be aware of important information to help you when you call

9-1-1., you can sign up online or call.

Board members welcomed our new board member Susan Twing.

**Communications from the Public**

No communication from the public.

**Adjournment**

**Motion** by Member Kolk, supported by Member Kellerman, to adjourn the meeting at 12:18 p.m. Motion carried unanimously.

Albert Steil, Chairperson Sarah Boluyt, Secretary